**PLANNING AND ZONING COMMISSION MINUTES**

**JUNE 13 2019 7:30 PM**

**CROFTON CITY OFFICES**

**Meeting called to Order at 7:30**

**Public Notice of Open Meeting Law Posted and Noted.**

**Pledge of Allegiance said.**

**Roll Call; Present Chairman Roger Schieffer; Vice Chair Jon Zavadil ; Sec. Tony Tramp & Katie Tramp, Zoning Admin. Mike Chase , Guests; Kaleena Einrem & Sharol Lawhead  Not present Chad Altwine alternate**

**Current agenda read and approved; Jon Z. & Tony T motioned all approved**

**Tenure for officers clarified, City Code states 3 years no vote needed.**

**Old Business; Subdivision Regulations review. Board asked to have City Lawyer review drafted regulations with wording recommendations and adding Administration Plat.**

**New Business; Jon Zavadil gave a presentation to the committee about the current city zoning map and his recommendations on updating that map. Folders were handed out and homework was given to members for discussion at next meeting. Hope is to have a more comprehensive zoning map for the future.**

**Starting a Sidewalk committee was discussed and committee requested Keleena put a notice on city web page looking for volunteers.**

**Zoning Administrator updates; No permits pending at this time.**

**Discussion of revising Fee Schedule; Mike Chase will make available current schedule for committee review at next meeting.**

**No Executive Session**

**Our next regular meeting will be Thursday July 18th 2019 @ 7:30 with Thursday August 15th 2019 being scheduled for the meeting after.**

**At 9:35 pm; Motion by Tony Tramp seconded by Jon Zavadil to adjourn meeting , all approved.**

**Submitted by**