

**2018-2019
STATE OF NEBRASKA
CITY/VILLAGE BUDGET FORM**

CROFTON
TO THE COUNTY BOARD AND COUNTY CLERK OF
KNOX County

This budget is for the Period October 1, 2018 through September 30, 2019

Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:

The following PERSONAL AND REAL PROPERTY TAX is requested for the ensuing year:

\$	158,652.08	Property Taxes for Non-Bond Purposes
		Principal and Interest on Bonds
\$	158,652.08	Total Personal and Real Property Tax Required

Projected Outstanding Bonded Indebtedness as of October 1, 2018
(As of the Beginning of the Budget Year)

Principal	\$	1,165,000.00
Interest	\$	388,983.75
Total Bonded Indebtedness	\$	1,553,983.75

\$ 31,730,425 **Total Certified Valuation (All Counties)**

(Certification of Valuation(s) from County Assessor MUST be attached)

County Clerk's Use ONLY

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2017 through June 30, 2018?

YES NO

If YES, Please submit Interlocal Agreement Report by September 20, 2018.

Report of Trade Names, Corporate Names & Business Names

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2017 through June 30, 2018?

YES NO

If YES, Please submit Trade Name Report by September 20, 2018.

APA Contact Information

Auditor of Public Accounts
State Capitol, Suite 2303
Lincoln, NE 68509

Telephone: (402) 471-2111 FAX: (402) 471-3301

Website: www.auditors.nebraska.gov

Questions - E-Mail: Deann.Haeffner@nebraska.gov

Submission Information

Budget Due by 9-20-2018

Submit budget to:

1. Auditor of Public Accounts -Electronically on Website or Mail
2. County Board (SEC. 13-508), C/O County Clerk

CROFTON in KNOX County

Line No.	Beginning Balances, Receipts, & Transfers	Actual 2016 - 2017 (Column 1)	Actual/Estimated 2017 - 2018 (Column 2)	Adopted Budget 2018 - 2019 (Column 3)
1	Net Cash Balance	\$ 406,712.69	\$ 256,837.44	\$ 342,116.94
2	Investments			
3	County Treasurer's Balance	\$ 6,958.45	\$ 5,760.37	\$ 6,000.00
4	Beginning Balance Proprietary Function Funds (Only if Page 6 is Used)			\$ -
5	Subtotal of Beginning Balances (Lines 1 thru 4)	\$ 413,671.14	\$ 262,597.81	\$ 348,116.94
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 162,895.67	\$ 160,023.30	\$ 157,081.27
7	Federal Receipts			
8	State Receipts: Motor Vehicle Pro-Rate	\$ 378.72	\$ 374.60	\$ 300.00
9	State Receipts: MIRF			
10	State Receipts: Highway Allocation and Incentives	\$ 90,958.31	\$ 86,667.00	\$ 94,667.00
11	State Receipts: Motor Vehicle Fee	\$ 2,216.07	\$ 6,615.38	\$ 2,000.00
12	State Receipts: State Aid			
13	State Receipts: Municipal Equalization Aid	\$ 21,428.41	\$ 22,998.17	\$ 25,595.19
14	State Receipts: Other			
15	State Receipts: Property Tax Credit			
16	Local Receipts: Nameplate Capacity Tax			
17	Local Receipts: Motor Vehicle Tax	\$ 29,035.20	\$ 24,041.58	\$ 20,000.00
18	Local Receipts: Local Option Sales Tax	\$ 77,010.73	\$ 69,385.73	\$ 70,000.00
19	Local Receipts: In Lieu of Tax	\$ 13,944.10	\$ 140.69	
20	Local Receipts: Other	\$ 1,613,104.70	\$ 588,896.33	\$ 578,000.00
21	Transfers In of Surplus Fees			
22	Transfers In Other Than Surplus Fees			
23	Proprietary Function Funds (Only if Page 6 is Used)			\$ -
24	Total Resources Available (Lines 5 thru 23)	\$ 2,424,643.05	\$ 1,221,740.59	\$ 1,295,760.40
25	Total Disbursements & Transfers (Line 22, Pg 3, 4 & 5)	\$ 2,162,045.24	\$ 873,623.65	\$ 995,035.00
26	Balance Forward/Cash Reserve (Line 24 MINUS Line 25)	\$ 262,597.81	\$ 348,116.94	\$ 300,725.40
27	Cash Reserve Percentage			32%
PROPERTY TAX RECAP		Tax from Line 6		\$ 157,081.27
		County Treasurer's Commission at 1% of Line 6		\$ 1,570.81
		Total Property Tax Requirement		\$ 158,652.08

CROFTON in KNOX County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your municipality needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request
General Fund	\$ 158,652.08
Bond Fund	\$ -
_____ Fund	
_____ Fund	
Total Tax Request	** \$ 158,652.08

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page 1.

Cash Reserve Funds

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below funds being held in a special reserve fund.

Special Reserve Fund Name	Amount
Total Special Reserve Funds	\$ -
Total Cash Reserve	\$ 300,725.40
Remaining Cash Reserve	\$ 300,725.40
Remaining Cash Reserve %	32%

Documentation of Transfers of Surplus Fees:

(Only complete if Transfers of Surplus Fees Were Budgeted)

Please explain where the monies will be transferred from, where the monies will be transferred to, and the reason for the transfer.

Transfer From: _____ Transfer To: _____

Amount: \$ _____

Reason:

Transfer From: _____ Transfer To: _____

Amount: \$ _____

Reason:

Transfer From: _____ Transfer To: _____

Amount: \$ _____

Reason:

CROFTON in KNOX County

Line No.	2018-2019 ADOPTED BUDGET Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 130,000.00					\$ 130,000.00
3	Public Safety - Police and Fire	\$ 95,000.00		\$ 5,000.00			\$ 100,000.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 110,000.00		\$ 20,000.00	\$ 110,035.00		\$ 240,035.00
6	Public Works - Other						\$ -
7	Public Health and Social Services						\$ -
8	Culture and Recreation	\$ 100,000.00	\$ 10,000.00				\$ 110,000.00
9	Community Development	\$ 20,000.00					\$ 20,000.00
10	Miscellaneous						\$ -
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 55,000.00					\$ 55,000.00
17	Transportation						\$ -
18	Wastewater	\$ 110,000.00	\$ 10,000.00				\$ 120,000.00
19	Water	\$ 210,000.00	\$ 10,000.00				\$ 220,000.00
20	Other						\$ -
21	Proprietary Function Funds (Page 6)					\$ -	\$ -
22	Total Disbursements & Transfers (Lns 2 thru 21)	\$ 830,000.00	\$ 30,000.00	\$ 25,000.00	\$ 110,035.00	\$ -	\$ 995,035.00

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

CROFTON in KNOX County

Line No.	2017-2018 ACTUAL/ESTIMATED Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 123,349.05					\$ 123,349.05
3	Public Safety - Police and Fire	\$ 90,000.00		\$ 5,000.00			\$ 95,000.00
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 100,000.00		\$ 40,000.00	\$ 61,230.00		\$ 201,230.00
6	Public Works - Other						\$ -
7	Public Health and Social Services						\$ -
8	Culture and Recreation	\$ 95,000.00					\$ 95,000.00
9	Community Development	\$ 17,500.00					\$ 17,500.00
10	Miscellaneous						\$ -
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 52,000.00					\$ 52,000.00
17	Transportation						\$ -
18	Wastewater	\$ 95,000.00		\$ 8,392.00			\$ 103,392.00
19	Water	\$ 186,152.60					\$ 186,152.60
20	Other						\$ -
21	Proprietary Function Funds						\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 759,001.65	\$ -	\$ 53,392.00	\$ 61,230.00	\$ -	\$ 873,623.65

- (A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.
- (B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.
- (C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).
- (D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.
- (E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

CROFTON in KNOX County

Line No.	2016-2017 ACTUAL Disbursements & Transfers	Operating Expenses (A)	Capital Improvements (B)	Other Capital Outlay (C)	Debt Service (D)	Other (E)	TOTAL
1	Governmental:						
2	General Government	\$ 170,139.03					\$ 170,139.03
3	Public Safety - Police and Fire	\$ 95,321.33					\$ 95,321.33
4	Public Safety - Other						\$ -
5	Public Works - Streets	\$ 77,909.67	\$ 142,358.00		\$ 1,150,976.38		\$ 1,371,244.05
6	Public Works - Other						\$ -
7	Public Health and Social Services						\$ -
8	Culture and Recreation	\$ 108,451.76					\$ 108,451.76
9	Community Development	\$ 18,917.88	\$ 49,554.96				\$ 68,472.84
10	Miscellaneous						\$ -
11	Business-Type Activities:						
12	Airport						\$ -
13	Nursing Home						\$ -
14	Hospital						\$ -
15	Electric Utility						\$ -
16	Solid Waste	\$ 45,365.04					\$ 45,365.04
17	Transportation						\$ -
18	Wastewater	\$ 85,842.50					\$ 85,842.50
19	Water	\$ 217,208.69					\$ 217,208.69
20	Other						\$ -
21	Proprietary Function Funds						\$ -
22	Total Disbursements & Transfers (Ln 2 thru 21)	\$ 819,155.90	\$ 191,912.96	\$ -	\$ 1,150,976.38	\$ -	\$ 2,162,045.24

(A) **Operating Expenses** should include Personal Services, Operating Expenses, Supplies and Materials, and Equipment Rental.

(B) **Capital Improvements** should include acquisition of real property or acquisition, construction, or extension of any improvements on real property.

(C) **Other Capital Outlay** should include other items to be inventoried (i.e. equipment, vehicles, etc.).

(D) **Debt Service** should include Bond Principal and Interest Payments, Payments to Retirement Interest-Free Loans from NDA (Airports) and other debt payments.

(E) **Other** should include Judgments, Transfers, Transfers of Surplus Fees, and Proprietary Function Funds if a separate budget is filed.

CROFTON in KNOX County

2018-2019 SUMMARY OF PROPRIETARY FUNCTION FUNDS

NOTE: COMPLETE THIS PAGE ONLY IF A SEPARATE PROPRIETARY FUNCTION FUND BUDGET IS FILED WITH THE CLERK OF THE MUNICIPALITY.

THIS SPACE FOR USE OF PROPRIETARY FUNCTION FUNDS ONLY

Funds (List)	Beginning Balance	Total Budget of Receipts	Total Budget of Disbursements	Cash Reserve
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -
	(Forward to Page 2, Line 4)	(Forward to Page 2, Line 23)	(Forward to Page 3, Line 21)	

NOTE: State Statute Section 13-504 requires a uniform summary of the proposed budget statement including each proprietary function fund included in a separate proprietary budget statement prepared pursuant to the Municipal Proprietary Function Act. Proprietary function shall mean a water supply or distribution utility, a waste-water collection or treatment utility, an electric generation, transmission, or distribution utility, a gas supply, transmission, or distribution utility, an integrated solid waste management collection, disposal, or handling utility, or a hospital or a nursing home owned by a municipality.

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME CHARLIE HENDRIX

ADDRESS PO BOX 189

CITY & ZIP CODE CROFTON 68730

TELEPHONE 402-388-4766

WEBSITE _____

BOARD CHAIRPERSON

CLERK/TREASURER/SUPERINTENDENT/OTHER

PREPARER

NAME	<u>WENDELL STROM</u>	<u>CHARLIE HENRIX</u>	<u>DANIEL HENDRIX</u>
TITLE /FIRM NAME	<u>MAYOR</u>	<u>CITY ADMINISTRATOR</u>	<u>CITY ATTORNEY</u>
TELEPHONE	<u>402-388-4766</u>	<u>402-388-4766</u>	<u>402-388-4363</u>
EMAIL ADDRESS	<u>cg.hendrixlaw@gmail.com</u>	<u>cg.hendrixlaw@gmail.com</u>	<u>dl.hendrixlaw@gmail.com</u>

For Questions on this form, who should we contact (please v one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

CROFTON in KNOX County

2018-2019 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements	(1)	\$	158,652.08
Motor Vehicle Pro-Rate	(2)	\$	300.00
In-Lieu of Tax Payments	(3)	\$	-
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From 2017-2018 Lid Support, Line (17))		\$	-
LESS: Amount Spent During 2017-2018	(4)	\$	-
LESS: Amount Expected to be Spent in Future Budget Years	(5)	\$	-
Amount to be included as Restricted Funds (<i>Cannot Be A Negative Number</i>)	(6)	\$	-
Motor Vehicle Tax	(7)	\$	20,000.00
Local Option Sales Tax	(8)	\$	70,000.00
Transfers of Surplus Fees	(9)	\$	-
Highway Allocation and Incentives	(10)	\$	94,667.00
MIRF	(11)	\$	-
Motor Vehicle Fee	(12)	\$	2,000.00
Municipal Equalization Fund	(13)	\$	25,595.19
Insurance Premium Tax	(14)	\$	-
Nameplate Capacity Tax	(15a)	\$	-
TOTAL RESTRICTED FUNDS (A)	(16)	\$	371,214.27

Lid Exceptions

Capital Improvements (Real Property and Improvements on Real Property)		\$	-
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year (<i>cannot exclude same capital improvements from more than one lid calculation.</i>)	(17)	\$	-
Agrees to Line (6).	(18)	\$	-
Allowable Capital Improvements	(19)	\$	-
Bonded Indebtedness	(20)		
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(21)		
Interlocal Agreements/Joint Public Agency Agreements	(22)	\$	19,062.00
Public Safety Communication Project (Statute 86-416)	(23)		
Payments to Retire Interest-Free Loans from the Department of Aeronautics (Public Airports Only)	(24)		
Judgments	(25)		
Refund of Property Taxes to Taxpayers	(26)		
Repairs to Infrastructure Damaged by a Natural Disaster	(27)		
TOTAL LID EXCEPTIONS (B)	(28)	\$	19,062.00

TOTAL RESTRICTED FUNDS For Lid Computation (To Line 9 of the Lid Computation Form)	\$	352,152.27
<i>To Calculate: Total Restricted Funds (A)-Line 16 MINUS Total Lid Exceptions (B)-Line 28</i>		

Total Restricted Funds for Lid Computation cannot be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

LID COMPUTATION FORM

CROFTON
IN
KNOX County

COMPUTATION OF LIMIT FOR FISCAL YEAR 2018-2019

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2

OPTION 1

2017-2018 Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form 543,577.15
Option 1 - (1)

OPTION 2 - Only use if a vote was taken at a townhall meeting to exceed Lid for one year

Line (1) of 2017-2018 Lid Computation Form Option 2 - (A)

Allowable Percent Increase Less Vote Taken %
(From 2017-2018 Lid Computation Form Line (6) - Line (5)) Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken -
Line (A) X Line (B) Option 2 - (C)

Calculated 2017-2018 Restricted Funds Authority (Base Amount) = -
Line (A) Plus Line (C) Option 2 - (1)

ALLOWABLE INCREASES

1 BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %
(2)

2 ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% 0.18 %
(3)

$$\frac{826,851.00}{2018 \text{ Growth per Assessor}} \div \frac{30,892,437.00}{2017 \text{ Valuation}} = \frac{2.68}{\text{Multiply times 100 To get \%}}$$

3 ADDITIONAL ONE PERCENT COUNCIL/BOARD APPROVED INCREASE - %
(4)

$$\frac{\text{\# of Board Members voting "Yes" for Increase}}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{0.00}{\text{Must be at least 75\% (.75) of the Governing Body}}$$

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

4 SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE %
(5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

LID COMPUTATION FORM

CROFTON
IN
KNOX County

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5)	<u>2.68 %</u> (6)
Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6)	<u>14,567.87</u> (7)
Total Restricted Funds Authority = Line (1) + Line (7)	<u>558,145.02</u> (8)
Less: Restricted Funds from Lid Supporting Schedule	<u>352,152.27</u> (9)
Total Unused Restricted Funds Authority = Line (8) - Line (9)	<u>205,992.75</u> (10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR
YOU ARE IN VIOLATION OF THE LID LAW.**

**THE AMOUNT OF UNUSED RESTRICTED FUNDS AUTHORITY ON LINE (10)
MUST BE PUBLISHED IN THE NOTICE OF BUDGET HEARING.**

City Minutes
City of Crofton at City Auditorium
September 12, 2018
6:30 PM

SEP 18 2018

(Any items marked as attachments are on file at the city offices. They are available for public review during normally scheduled business hours. For economy of space councilmen's names have been abbreviated to the first letter of the last name. This meeting was noticed in the local publication. A copy of the agenda was posted at the city office and kept current. The final copy of the agenda was posted not less than 24 hours prior to the meeting)

Attendees: Mayor Strom
Councilmen: Allen, Lawhead, Hillman, Meink

Charlie Gail Hendrix, City Administrator
Daniel Hendrix, City Attorney
Larry Stallbaum, Facilities Manager
Marla Wortmann, City Clerk

Called to Order

Mayor Wendell Strom opened the meeting at 6:38 PM. The Pledge was lead by Mayor Strom.

Roll Call

Roll call by Mayor Strom. Councilmen answering roll call: Allen, Lawhead, Meink. Hillman not present for roll call – will join meeting later.

Open the Meeting/Public Meeting Notice

Motion to open the meeting with the public meeting notice by Allen, Second by Lawhead. Voting Aye, A, L, M. Mayor Strom expresses support.

Consideration of Petitions and other Communications

Mayor Strom informed the public Chief of Police, Pat Schmidt is undergoing back surgery today which will be a long healing process.

Call to the Public

Arlene Steffen and Michael Jensen were present to talk on an item listed on the agenda. Both talked about the \$800 hookup fee they were charged. They reported they were not informed beforehand of a hookup fee, they had their own plumber install the water meter and expressed concern that one neighbor was not billed the same fee.

Reading and Approval of minutes of last meeting.

There are two meeting minutes to be approved. Motion to approve the minutes for the August 8, 2018 and August 22, 2018 meeting minutes by Allen second by Meink. Voting Aye: L, M, A, Mayor Strom expresses support.

Reports:

Treasurer Report: City Administrator, Hendrix reviewed the financial reports in the packet highlighting the total income for August was \$212,538.75 (this includes end of the year transfers) and expenses were \$173,625.11 less the included end of the year transfers between funds of \$98,381.67 for total actual expenses of \$75,243.44 The bank statement shows the balance in the account as \$408,294.50.

Administrator Reports/Various Departments: (Administrator's report attached to official minutes) Most of the time was spent working on the budget. Maintenance staff has been working on the street. The police

department has been working to organize and prepare for surgery. Comprehensive planning committee will meet next month. Planning and Zoning report will be given next month. North Park Committee will meet again next week. (Ted Hillman enters the meeting). Councilman Lawhead questioned the approval of the camper pads and stated she has concerns with camper pads in North Park. City Administrator, Hendrix reviewed the various donations and grant pledges to cover the costs for the Perennial Garden and Camper Pads. Kim Sawatzke, President of the North Park Committee was asked to answer questions on the project concerning location of the camper pads and estimated costs. Suzie Hillman also reported on the camper pads. The number of nights a camper could stay would be limited to one week the same as the existing camper pads in the south park. They are hoping to draw family/friends and other vacationers to Crofton to boost economical development and will not be for long term living arrangements such as with the trailer court. Bids and final plans are still being completed. North Park Committee will be meeting next week. Mayor Strom asked the North Park Committee to give the council a plan to vote on at the next council meeting.

2018-2019 Budget Presentation: City Administrator, Hendrix gave a PowerPoint presentation to highlight the past year including: Clarification on the Grants and Contributions for this year, Fraud Prevention, North Park Committee, Auditorium, Economic Development, Maintenance, Streets-Debt Service, and additional spending priorities. (Copy attached to official minutes). City Administrator, Hendrix reviewed a Budget Summary Page. During the Budget Workshop raises for staff was discussed, but there is no room in this year's budget for raises. City Administrator Hendrix recommended using the city portion of the DEQ Cleanup Grant which is \$450.00 to be divided as a bonus for Pat Schmidt, Larry Stallbaum, Marla Wortmann and Luke DeBlaw.

Approval of Resolution 18-17. After discussion, Motion to approve Resolution 18-17 Awarding Performance Pay Bonus to Staff striking #2 from the Resolution by Lawhead second by Allen. Voting Aye: L, M, H, A, Mayor Strom expresses support.

Motion to open the 2018-2019 Budget Hearing by Allen, second by Meink. Voting Aye: M, H, A, L, Mayor Strom expresses support.

Motion to open the Levy Hearing by Hillman, second by Allen. Voting Aye: H, A, L, M, Mayor Strom expresses support.

Mayor Strom invited the public to comment on the Budget and Levy.

Questions and Answers were given on budget items. Members of the public making comment included Irma Arens, Jerry Arens and Pam Berendsen.

Motion to close the Budget and Levy Hearings at 8:25 PM by Lawhead, second by Allen. Voting Aye: A, L, M, H, Mayor Strom expresses support.

Discussion continued about the Budget and Levy amongst the Council Members. City Attorney, Hendrix answered budget questions.

Approval of Resolution 18-21. After discussion, Motion to approve Resolution 18-21 Adopting the Fiscal Year Budget for 2018-2019 and setting the Tax Levy Request by Hillman second by Allen. Voting Aye: M, H, A, L, Mayor Strom expresses support.

DEQ/Wastewater Compliance: City Administrator, Hendrix reported on requesting different options as required from DEQ and additional financing options including qualifying for the State Revolving Loan which won't be available until October. There will be three different funding options. The council decided to wait until after the elections to review the options.

City Real Estate Purchase/Sale Consideration: To be discussed in Executive Session

Cedar Knox Public Power/Potential Easements: To be discussed in Executive Session.

Old Business: Liquor Licenses: None.

Recreation Programs: Crofton Youth Program started up this week. Fitness Class will start next month.
City Employee Job Positions Postings: To be discussed in Executive Session.
Utility Payments and Hookup Fees: To be discussed in Executive Session.

Ordinances & Resolutions:

Resolution 18-19 pertaining to mowing nuisance property was discussed by the Council. After discussion, Motion to approve Resolution 18-19 Setting Rates for Fines and Mowing Nuisance Property with the change of the minimum fee to \$100 under line #1 by Lawhead second by Meink. Voting Aye: A, L, M, H, Mayor Strom expresses support.

Resolution 18-20 Guidance to Staff Regarding "Repair and Replace" was discussed. Lawhead raised concern about paying salaries with Sales Tax proceeds. The council reviewed the percentage breakdown for employee salaries. City Administrator, Hendrix advised this has been cleared by the State Auditor, but they would like a resolution for clarification. Further discussion was tabled until later in the meeting.

Fall Maintenance List: Staff is compiling a list for next month.

New Business

Claims

*Invoice List

Great Plains Communications 385.39; Hendrix Law 4,250.00; Jebro Inc 29,333.54; Kayton Internation 2,675.00; Midwest Laboratories, Inc. 849.06; Modern Woodman of America 1,078.14; Nebraska Auditor of Public Accounts 1,000.00; Nebraska Environmental Products 125.93; Nebraska Public Health Environmental Lab 500.00; One Call Concepts, Inc 39.78; One Office Solution 968.81; Pat Wakeley 36.70; People's Grocery 230.99; Schumacher, Smejkal, Brockhaus & Herley 2,862.00; Share Corporation 203.54; Steffen's Service Station 1,404.99; Stockwell Engineers Inc. 1,768.30; Telebeep Wireless 18.61; Tim Arens Construction 1,990.00; Upper Missouri Trading Co., Inc. 379.08; Verizon Wireless 169.61. Payroll Estimate for September 9 to September 22, 2018 \$16,000.00; Payroll Estimate for September 23 to October 8, 2018 \$16,000.00. Invoices and payrolls estimated and paid in August: Black Hills Energy Estimate \$2,000.00, Actual \$189.85; Blue Cross & Blue Shield of Nebraska Estimate \$2,000.00, Actual \$1,610.51; Cedar Knox Public Power Estimate \$4,000.00, Actual \$3,580.01; Emc Insurance Estimate \$4,100.00, Actual \$3931.55; First Bankcard Estimate \$3,000.00, Actual \$1,756.01. PAYROLL Payroll Estimate for July 29, 17 to August 11 2018 estimate \$16,000.00, actual \$8,820.52, Taxes \$1,613.98, IRA \$ employee \$313.55, IRA \$ employer \$203.49. Payroll Estimate for August 12 to August 25, 2018 estimate \$14,000.00, actual \$10,409.96, Taxes \$1,816.68, IRA \$ employee \$338.71, IRA \$ employer \$222.39. Payroll Estimate for August 26 to September 8, 2018 estimate \$14,000.00, actual \$7,949.08, Taxes \$1397.19, IRA \$ employee \$303.11, IRA \$ employer \$197.23

Motion to approve the invoice list by Allen, Second by Lawhead. Voting Aye, H, A, L, M, Mayor Strom expresses support.

Executive Session

Motion to go into Executive Session at 9:13 PM to discuss City Real Estate, Cedar Knox Public Power-Potential Easements, Employee Benefits, Health Insurance and Personnel Matters, City Employee Job Position Postings, Utility Payments and Hookup Fees, for the purposes that it is in the interest of the public; and for the prevention of needless injury to the reputation of an individual, the Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, regarding ongoing negotiations, investigative proceedings regarding allegation of criminal misconduct, and for other reasons detailed in Neb. Rev. Stat 84-1410 by Lawhead, Second by Hillman. Voting Aye, A, L, H, M, Mayor Strom expresses support.

Mayor Strom stated that the council would go into Executive Session to discuss the afore mentioned items and "For the purposes that it is in the interest of the public; and for the purposes and discussion of the prevention of needless injury to the reputation of an individual, the Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting, regarding ongoing negotiations, investigative proceedings regarding allegation of criminal misconduct, and for other reasons detailed in Neb. Rev. Stat 84-1410."

Motion to come out of Executive Session at 9:42 PM by Allen, Second by Hillman. Voting Aye, L, M, H, A Mayor Strom expresses support.

Staff will do additional research on 18-20 Guidance to Staff Regarding "Repair and Replace" and present at next month's meeting.

Approval of Resolution 18-18. After discussion, Motion to approve Resolution 18-18 Regarding Hourly Wages by Allen second by Lawhead. Voting Aye: L, M, H, A Mayor Strom expresses support.

Motion to approve Alexis Suing wage to be increased to \$10.50/hr. to be paid with grant funding by Lawhead second by Hillman. Voting Aye: M, H, A, L Mayor Strom expresses support.

Public Meeting Reminder:

Next Regular Council Meeting will be held on October 10, 2018. May want to consider scheduling a tour of the Cedar Knox Rural Water treatment plant after the elections to include the new and old board members.

Adjourn

Motion to adjourn the meeting at 9:46 PM by Lawhead, second by Allen. Voting A, L, M, H, Mayor Strom expresses support.

*The adopted invoice list is on file at the city and constitutes the actual invoices as approved by the council.





Marla Wortmann, City Clerk

Charlie G. Hendrix, City Administrator

Wendell Strom, Mayor

Municipality Levy Limit Form

CROFTON in KNOX County

Political Subdivision	Personal and Real Property Tax Request <i>(Column A)</i>	Judgments (Not Paid by Liability Insurance) <i>(Column B)</i>	Pre-Existing Lease - Purchase Contracts-7/98 <i>(Column C)</i>	* Bonded Indebtedness <i>(Column D)</i>	Interest Free Financing (Public Airports) <i>(Column E)</i>	Tax Request Subject to Levy Limit <i>(Column F)</i> [[Column A] MINUS [Columns B, C, D, E]]	Valuation <i>(Column G)</i>	Calculated Levy <i>(Column H)</i> [[Column F] DIVIDED BY [Column G] MULTIPLIED BY 100]
City/Village -	158,652.08					158,652.08	31,730,425	0.500000

Others subject to allocation-

						-		-
						-		-
						-		-
						-		-

Off-Street Parking District						-		
-----------------------------	--	--	--	--	--	---	--	--

Calculated Levy for Off-Street Parking District = (Column F) DIVIDED BY (Column G) MULTIPLIED BY 100 MULTIPLIED BY (Column G) DIVIDED BY (Column G {City/Village Line})

-

NOTE:

Municipality Levy Limit is 45 cents plus 5 cents for interlocal agreements. (77-3442)

Total Calculated Levy can ONLY be greater than 45 cents if there is Interlocal Agreements.

The Calculated Levy for Interlocal Agreements should be the maximum of 5 cents OR LESS.

Others subject to allocation may include airport authorities, community redevelopment authorities, off-street parking districts, and transit authorities.

Total Calculated Levy
[Total of (Column H)]

0.500000

(Box 1)

Tax Request to Support Interlocal Agreements

15,865.21

(Box 2)

Calculated Levy for Interlocal Agreements
[(Box 2) DIVIDED BY (Column G {City/Village Line}) MULTIPLIED BY 100]

0.050000

(Box 3)
5 Cents or LESS

* Tax Request to Support Public Safety
Communication Projects

--

(Box 5)

Calculated Levy For Levy Limit Compliance
[(Box 1) MINUS (Box 3)]

0.450000

(Box 4)

* Tax Request to Support Public Facilities
Construction Projects

--

(Box 6)

* State Statute Section 86-416 allows for a special tax to fund public safety communication projects. The tax has the same status as bonded indebtedness. State Statute 72-2301 through 72-2308 allows bonds to be issued for Public Facilities Construction Projects. Amounts should be included in Bonded Indebtedness above. Please indicate the amount specifically used for the communication project in Box 5 and the Construction Projects in Box 6. Board minutes documenting the approval of the taxes must be included.

CROFTON in KNOX County

2018-2019 CAPITAL IMPROVEMENT LID EXEMPTIONS

<u>Description of Capital Improvement</u>	<u>Amount Budgeted</u>
---	------------------------

Total - Must agree to Line 17 on Lid Support Page 8

\$

CERTIFICATION OF TAXABLE VALUE
And VALUE ATTRIBUTABLE TO GROWTH

(format for all political subdivisions other than

- a) sanitary improvement districts in existence five years or less.
b) community colleges, and c) school districts)

AUG 16 2017

TAX YEAR 2018

(certification required on or before August 20th, of each year)

TO : Crofton City
Diane Allen
PO Box 189
Crofton, NE 68730-0189

TAXABLE VALUE LOCATED IN THE COUNTY OF KNOX COUNTY

Name of Political Subdivision	Subdivision Type (e.g. city, fire, NRD)	Value attributable to Growth	Total Taxable Value
CROFTON	CITY/VILLAGE	826,851	31,730,425

*Value attributable to growth is determined pursuant to section 13-518 which includes real and personal property and annexation, if applicable.

I Monica J Mc Manigal, Knox County Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate taxable valuation for the current year, pursuant to Neb. Rev. Stat. 13-509 and 13-518.

Monica J. McManigal
(signature of county assessor)

August 14, 2018
(date)

CC: County Clerk, Knox County

CC: County Clerk where district is headquartered, if different county, Knox County

Note to political subdivision: A copy of the Certification of Value must be attached to your budget document.

Guideline form provided by Nebraska Depr. of Revenue Property Assessment Division, Rev. 2018

SEP 17 2018

The Crofton Journal
Publisher's Affidavit

STATE OF NEBRASKA }
COUNTY OF KNOX } SS

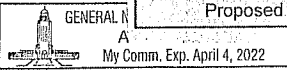
I, Brook D. Curtiss, being first duly sworn on oath, depose and say that I am the publisher of the Crofton Journal; that said newspaper is and was printed in the English language and has a bona fide circulation of more than three hundred (300) copies weekly, and has been published within said county for more than fifty-two (52) successive weeks last prior to the first publication of the attached notice, and that said newspaper was printed in whole or in part in an office maintained in Crofton, Knox County, Nebraska, that being the place of publication of said newspaper.

The annexed notice was published in said newspaper for 1 consecutive weeks in all issues of said newspaper proper and not in a supplement; that the first publication of said notice was on the 30th day of August, 2018, and the last publication was on the — day of —, 20—.

[Signature]

Subscribed in my presence and sworn to before me this 12th day of September, 2018.

[Signature]
Notary Public



Publication Fee:
\$ 112.50 Proofs \$ —; Total \$ 112.50

CROFTON
IN
KNOX County, Nebraska

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 12 day of SEPTEMBER 2018, at 6:30 o'clock P.M., at CITY AUDITORIUM for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

	Clerk/Secretary
2016-2017 Actual Disbursements & Transfers	\$ 2,162,045.24
2017-2018 Actual/Estimated Disbursements & Transfers	\$ 873,623.65
2018-2019 Proposed Budget of Disbursements & Transfers	\$ 995,035.00
2018-2019 Necessary Cash Reserve	\$ 300,725.40
2018-2019 Total Resources Available	\$ 1,295,760.40
Total 2018-2019 Personal & Real Property Tax Requirement	\$ 158,652.08
Unused Budget Authority Created For Next Year	\$ 188,930.75

Breakdown of Property Tax:

Personal and Real Property Tax Required for Non-Bond Purposes	\$ 158,652.08
Personal and Real Property Tax Required for Bonds	\$ —

NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 12 day of SEPTEMBER 2018, at 6:30 o'clock P.M., at CITY AUDITORIUM for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

2017-2018 Property Tax Request	\$ 154,462.18
2017 Tax Rate	0.500000
Property Tax Rate (2017-2018 Request / 2018 Valuation)	0.486795
2018-2019 Proposed Property Tax Request	\$ 158,652.08
Proposed 2018 Tax Rate	0.500000

REPORT OF JOINT PUBLIC AGENCY AND INTERLOCAL AGREEMENTS

REPORTING PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018

CROFTON

KNOXCounty

SUBDIVISION NAME	COUNTY	Amount Used as Lid Exemption	
Parties to Agreement (Column 1)	Agreement Period (Column 2)	Description (Column 3)	(Column 4)
Knox County	<i>perpetual</i>	<i>City maintains a mixing strip for County's and City's use</i>	\$ 2,000.00
Knox County, Cities of Bloomfield, Wausa, Santee, Creighton, Center and Verdigrée	2001-present	Knox County Development Agency	\$ 2,262.00
Knox County, Madison County	2016 until terminated	Juvenile Justice Grant	
Ponca Tribe of Nebraska	2001 to present	Agreement to make payment in lieu of property tax	
Auditor of Public Accounts	2016-present	APA conducted audit for last three years. City has been paying \$1,000.00 per month.	\$ 12,000.00
Crofton Community Fire Protection District 5	2017-ongoing	City provides free water in exchange for fire protection.	\$ 2,800.00

Total Amount used as Lid Exemption \$ 19,062.00

CERTIFICATION OF VALUE
FOR COMMUNITY REDEVELOPMENT PROJECTS
Or Tax Increment Financing Projects (TIF)
BASE AND EXCESS VALUE

AUG 16 2017

TAX YEAR 2018

(certification required annually)

TO City or Community Redevelopment authority (CRA):

Crofton City TIF
Diane Allen
PO Box 186
Crofton, NE 68730-0186

TIF BASE & EXCESS VALUE LOCATED IN THE CITY OF Crofton

LOCATED IN THE COUNTY OF KNOX

Name of TIF Project	TIF Base Value	TIF Excess Value
TIF-EXCESS CROF CITY	62,610	231,425

I Monica J Mc Manigal, Knox County Assessor hereby certify that the valuation listed herein is, to the best of my knowledge and belief, the true and accurate BASE and EXCESS valuations for the Community Redevelopment/Tax Increment Financing Projects (TIF) for the current year, pursuant to Neb. Rev. Stat. 18-2148, 18-2149 and 13-509.

Monica J McManigal
(signature of county assessor)

August 14, 2018
(date)

CC: County Clerk, Knox County
CC: County Treasurer, Knox County